

TeamLinkt Gamesheet Protocol

Step-by-Step Guide: Adding an Affiliate Player (AP) to Your Roster

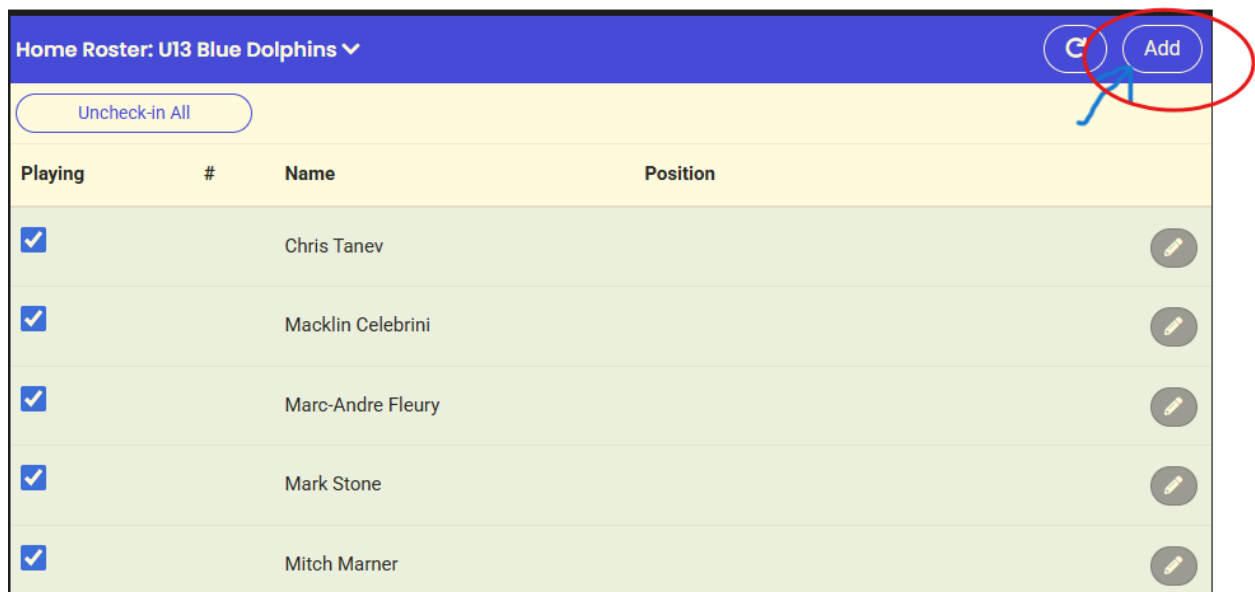
⚠ IMPORTANT WARNING:

Please do not add them to the Affiliates section in TeamLinkt. Doing so will give them access to that team's entire schedule and chat, which you and they do not want!

Important Reminder: Ensure coach-to-coach approval has been confirmed before roster changes are made. Follow this guide to properly add and designate affiliate players on your TeamLinkt game sheet.

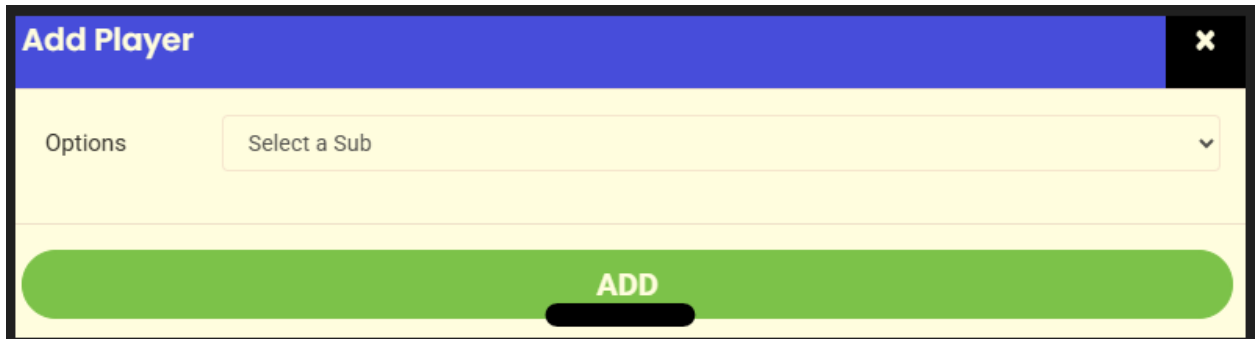
Step 1: Click "Add" on Your Team Roster

Navigate to your game roster screen in TeamLinkt (e.g., **Home Roster: U13 Blue Dolphins**). Locate and click the top-right **Add** button to begin adding a player to the current game sheet.



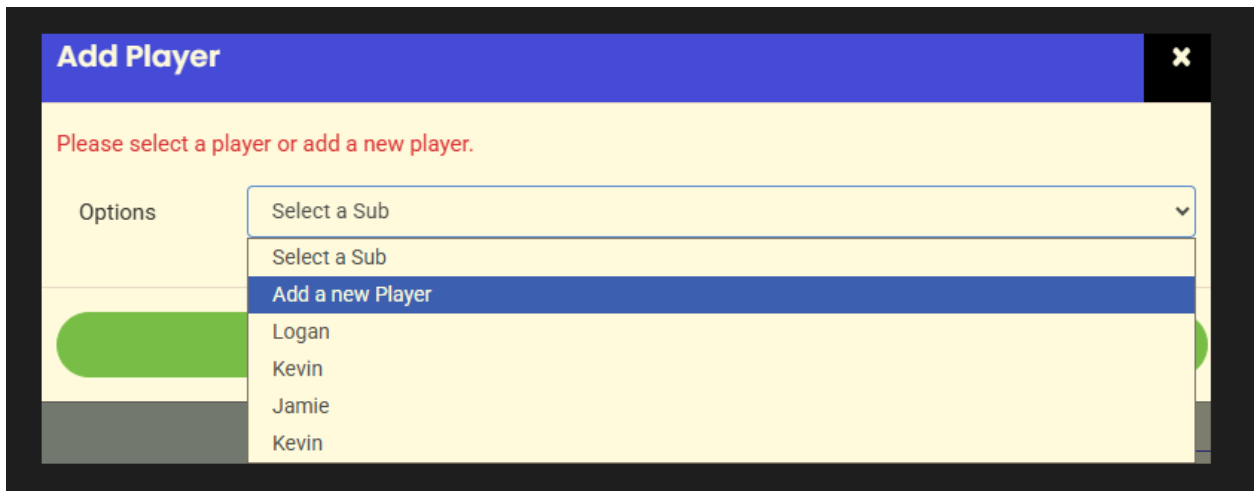
Step 2: Open the Options Dropdown

When the **Add Player** prompt appears, click on the "Select a Sub" dropdown field to reveal the available player options.

A screenshot of a web application's 'Add Player' modal. The modal has a blue header with the title 'Add Player' and a close button (X) on the right. Below the header is a yellow background area. On the left, the word 'Options' is displayed. To its right is a dropdown menu with the text 'Select a Sub' and a downward arrow. At the bottom of the modal is a large green button with the word 'ADD' in white capital letters.

Step 3: Select "Add a new Player" or Choose Sub

From the dropdown menu, select **Add a new Player** to enter new AP player details manually, or pick an existing player from the list if already saved.

A screenshot of the 'Add Player' modal with the dropdown menu open. The modal has a blue header with the title 'Add Player' and a close button (X) on the right. Below the header is a yellow background area. At the top of the yellow area, there is a red text prompt: 'Please select a player or add a new player.' Below this prompt, the word 'Options' is displayed on the left. To its right is a dropdown menu. The dropdown menu is open, showing a list of options: 'Select a Sub' (twice), 'Add a new Player' (highlighted in blue), 'Logan', 'Kevin', 'Jamie', and 'Kevin'. A green button is partially visible on the left side of the modal.

Step 4: Enter Player Details & Mark as Affiliate

Enter the player's information:

- **Name:** Enter the player's full name (e.g., Player Name).
- **Jersey #:** Enter their jersey number assigned for this game.
- **Position:** Specify their position (e.g., Forward, Defence, Goalie).

- **Affiliate Player:** Be sure to check the box next to **Affiliate Player**.

Click **ADD** to save.

Add Player

×

Please select a player or add a new player.

Name

Player Name

Jersey #

Position

Player Position

Captain

☐

Assistant Captain

☐

Affiliate Player

☐

ADD

Step 5: Verify the (AP) Tag on Roster

Confirm that the player now appears on your roster with the **(AP)** designation next to their name (e.g., *Logan (AP)*) and that their checkmark is selected in the "Playing" column prior to game start.

Playing	#	Name	Position
☒	4	Logan (AP)	Defense

Roster Verification Checklist

- Affiliate player has the correct jersey number assigned for this game.
- The (AP) indicator is clearly visible next to their name on the live gamesheet.

- Player checkmark is active in the "Playing" column prior to game start.