

HOW TO JOIN A HOCKEY CALGARY HOSTED TOURNAMENT IN TEAMLINKT

Once a Hockey Calgary team has obtained a tournament sanction to host a tournament they will need to create the tournament in TeamLinkt to utilize the digital scoresheet. Complete the following instructions to register for a tournament that you have been accepted to play in, this will bring over your team roster into the tournament.

BEFORE YOU CAN PARTICIPATE IN A TOURNAMENT, YOU MUST FIRST HAVE COMPLETED THE “PLAY IN A TOURNAMENT” FORM BY LOGGING IN TO THE HOCKEY CALGARY WEBSITE USING YOUR TEAM MANAGER USER ID AND PASSWORD. THIS WILL ISSUE YOU A SCHEDULE WINDOW AND TRAVEL PERMIT, IF APPROPRIATE. REGISTERING FOR THE TOURNAMENT DOES NOT GIVE YOU PERMISSION TO PARTICIPATE IF YOU HAVE NOT REQUESTED THE PROPER SCHEDULE WINDOW.

Please refer to the [Tournament Policy](#) before you join a tournament.

- 1) Once the Tournament Organizer has accepted your team into their tournament, they will provide you with a **“Tournament Join Code”**. You will need this code to complete the following steps to join the tournament on the TeamLinkt platform.
- 2) You must access your team account using app.teamlinkt.com not using the TeamLinkt app. From your team account home page, click on the **“Settings”** button. Only team admins have access to this section. (see Figure 1)

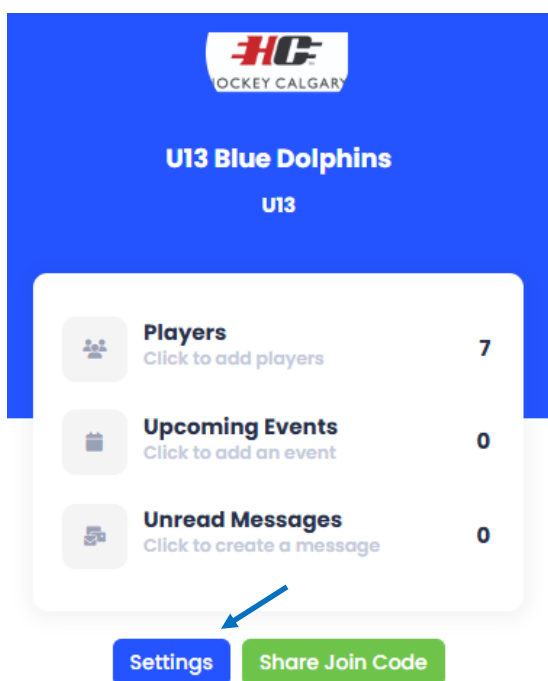


Figure 1

- 3) Click on “Join League” and enter the “Tournament Join Code” that was provided to you by the Hockey Calgary tournament host. (see Figure 2)

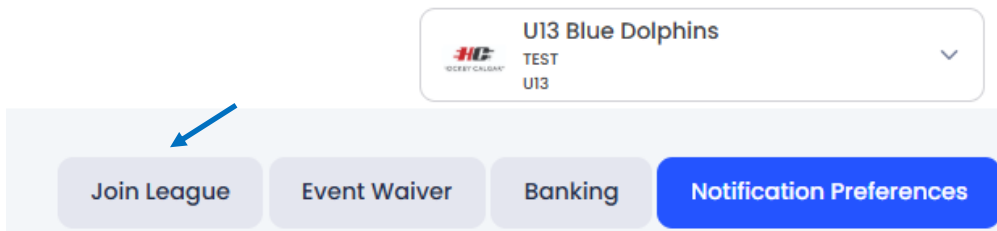


Figure 2

- 4) Enter in the “Tournament Join Code” and click “Save”. (see Figure 3)

JOIN LEAGUE

Join your league by entering the code below!

League Code

kCSrqmWv

Figure 3

- 5) Once you have entered the code, give the system a moment to process. When you see “**Team Updated**”, you have joined the tournament. Your team roster will be brought over into the tournament and will be ready for you to verify your roster for each tournament game your team will be playing. (see Figure 4)

JOINED LEAGUE



Team Updated

You have joined Test Tournament

Back to Dashboard

Figure 4

6) What Happens Next

The Tournament Organizer assigns your team to the appropriate division and builds the tournament schedule. The tournament games you will be playing will show up in your TeamLinkt team account app alongside your league games and scheduled events.