



HOCKEY CALGARY

GAME RESCHEDULE POLICY 2025-2026

PREAMBLE

Hockey Calgary introduced this Policy as a pilot for the 2024-25 season to allow teams to reschedule Hockey Calgary Seeding/League games in an effort to be more flexible for teams to attend additional tournaments during the season. Note: All tournament regulations and limits must be adhered to.

Teams should not be committing to tournaments during the Seeding Round or Regular season until they receive a 'Official Notification of Approval' from Hockey Calgary for their Game Reschedule request.

ELIGIBILITY

- All Community Tiered (including U11AA) and Minor Female teams (excluding GHC Fire Teams)

CRITERIA

- Each team is permitted to request a maximum of **ONE (1)** Game Reschedule request
 - The non-submitting team will still be able to use their 1 request for a different game
- **Games that are originally scheduled from October 31 and onwards may be rescheduled. Games that are originally scheduled prior to and including October 30 cannot be rescheduled. There will be no exceptions.**
- Minor Female Interleague games cannot be rescheduled
- No Game Reschedules will be permitted during Family Day Weekend. Teams must use a Schedule Window.
- Cannot reschedule Esso Minor Hockey Week games (including the first game which doubles as a League game)
- Cannot reschedule Adrenalin City Championship games
- Cannot reschedule a game to a date where either team has a scheduled League, Seeding, EMHW, or Adrenalin City Championship game
- Teams must meet all requirements within this policy.
- Hockey Calgary has final approval for all Game Reschedule requests
- **NOTE:** Teams who are short players will not be granted a Game Reschedule. These teams must use affiliation to bring their rosters up to an appropriate size; as per Hockey Calgary Rules & Regulations.
- Non-Requesting Team:
 - Will still be able to use their one (1) request at a future game if necessary
 - Must agree to the Game Reschedule request
 - Hockey Calgary may deny a request, at their discretion, if a non-requesting team is being impacted more than once by different Requesting teams

APPROVED REASONS FOR REQUESTING GAME RESCHEDULE

- Teams may **ONLY** request a game reschedule for the following reasons:
 - Attending a Sanctioned Tournament
 - Team activity that cannot be moved (ex. Team received a 'Suite' to a Flames game)
 - Unforeseen circumstances (as determined by Hockey Calgary)
- Teams may be required to provide proof to support their reason for requesting (ex. Approval of tournament acceptance)
- Not sure if your reason for requesting will be approved? Email lisa.mcgregor@hockeycalgary.com

FEES

- \$150 Non-Refundable Game Reschedule fee
- Teams are responsible for covering the cost of the ice permit for the Rescheduled Game
- All costs pertaining to Game Rescheduling remains the responsibility of the Requesting Team



HOCKEY CALGARY

TIMING

- A minimum of 14-days' notice is required, prior to the earliest date between the original game and the rescheduled game date
 - Requests will be denied if the new date for a rescheduled game is less than 14-days from when the Request Form is submitted
- Seeding Round games must be played during the 'Seeding Round'
 - **NOTE:** Due to ice availability, Teams should not be committing to tournaments during the seeding round until they receive a 'Official Notification of Approval' from Hockey Calgary for their Game Reschedule request
 - **Games may only be rescheduled during the Seeding Round from October 31 to November 16**
- Regular Season games must be played during the 'Regular Season'

ICE REQUIREMENTS

- Requesting teams must secure their own ice permit (and associated ice permit costs) for the rescheduled game
- Ice permit must be the same length as, or longer than, the original game
- Ice permit must be at a facility located inside of Hockey Calgary boundaries
- Teams must adhere to the following guidelines rescheduling games:

Age Category	WEEKDAY		WEEKEND	
	Earliest Start	Latest Finish	Earliest Start	Latest Finish
U7	No Weekday Games		7:30 AM	6:30 PM
U9			8:00 AM	8:00 PM
U11	5:30 PM	8:45 PM	8:00 AM	8:45 PM
U13	5:30 PM	9:45 PM	9:00 AM	9:45 PM
U15	6:00 PM	10:15 PM	11:45 AM	10:15 PM
U18	6:45 PM	11:00 PM	3:00 PM	11:00 PM
U21	7:00 PM	11:00 PM	3:00 PM	11:30 PM

ORIGINAL ICE TIME ALLOCATION

- Home Team Requesting Game Reschedule Change:
 - Home Team is responsible for ensuring the ice slot is not burnt, in accordance with their Member Clubs Return Ice Policy.
 - Member Clubs are permitted to have supplemental procedures for instances when the Home Team requests a Game Reschedule change.
 - At the Member Clubs discretion, the Home Requesting Team may have additional ice fees applied due to any 'burned ice'; which would be payable to the Member Club.
- Away Team Requesting Game Reschedule Change:
 - Home Team uses ice slot as a practice

PROCEDURE AND RESPONSIBILITIES OF THE REQUESTING TEAM

(Failure to adhere to the following responsibilities may result in disciplinary action and/or fines)

- Team Managers MUST:
 - Contact the non-requesting team to get approval and to coordinate an alternative date/time
 - Secure the alternative ice time
- After the Team Manager from the Requesting Team has the Non-Requesting Teams' approval and ice is secured, they will submit a 'Game Reschedule Request'
- The requesting Team Manager will need to log into the backend of the Hockey Calgary website using the Team Manager login credentials you received from your Member Club



HOCKEY CALGARY

- From the Menu Admin bar select TEAM ADMINISTRATION and then GAME SCORESHEETS
- Here you will see your game schedule posted with a “REQUEST CHANGE” button beside any game that is eligible for a potential game reschedule (excluding the Family Day weekend)
- The Team Manager will complete the Game Reschedule Request with all of the new game details and submit
- A Hockey Calgary ‘Request for Approval’ will be sent electronically to the non-requesting team
- Once approved by the non-requesting team, a ‘Request for Approval’ will be sent to Hockey Calgary
- Once approved by Hockey Calgary, a notification will be sent to the requesting Team Manager to make payment for the game reschedule
- Once the payment has been accepted and the game reschedule completed, a notification will be sent to Central Region Referees’ Committee (CRRC) to update the officials
 - NOTE – the status of the game will remain as pending until payment has been received and the game manually changed in the system.
- After the submission has been approved; an ‘Official Notification of Approval’ will be sent to the following
 - Both Team Managers
 - Both Member Club Ice Schedulers
 - Governor
 - League Chair