



HOCKEY CALGARY

**U9 Manager/Coach/Scorekeeper  
In-Game Cheat Sheet**

2021-2022

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## Game Sheet Instructions (picture guide next page)

There should be 3 people in the Time-Keepers Box:

1. Time Keeper - responsible for setting up the time clock and making sure the buzzer goes every 90 seconds (see Buzzer Shift cheat sheet)
2. Score Keeper Game 1 - responsible for watching game on the left side
3. Score Keeper Game 2 - responsible for watching game on the right side

### **Home team provides 3 Volunteers (1 Timekeeper and 2 Scorekeepers).**

#### **STEPS:**

1. Scorekeepers will tear off the 'Scorekeepers Tear Away Tally Sheets'. Each scorekeeper will take one copy (yellow or white copy doesn't matter) and proceed to watch and mark the goals on their respective sides.
  - Goals are marked as tallies, the number or name of the player is not necessary.
2. After the 1<sup>st</sup> half, the scorekeepers will add up their tallies and record a total on their 'Scorekeepers Tear Away Tally Sheets'. They will then transfer that total onto the main score sheet boxes. The small number in the top right corner of the total boxes corresponds with a boxes on the main scoresheet.
3. For the 2<sup>nd</sup> half, scorekeepers will continue to watch and mark the goals on their respective sides.
4. Complete Step 2 following the end of the game.
5. No need to keep or upload the tally sheets. Please recycle following the game.

**Game Details:**  
Don't forget to fill out this information

**Officials:**  
Confirm with the Officials that you have the correct information

**Visiting Team's Players List**

**Left Game 1st Half:**  
Tally the Home team and Visiting team goals. Add total in boxes marked '1' & '2'.

**Left Game 2nd Half:**  
Tally the Home team and Visiting team goals. Add total in boxes marked '5' & '6'.

**Scorekeeper's Tear Away Tally Sheets**

**Home Team's Players List:**  
Tip: create/print team tables - remember to cross off any player who is not playing and the reason why

**Home Team's Coach Information:**  
Tip: include coach information on team label

**Home Team Coach Survey**

### HOCKEY CALGARY

#### Novice Official Game Report

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HOME TEAM				GAME DETAILS				VISITING TEAM				
No.		Players Name		DATE	RINK			No.		Players Name		
				TIME	DIVISION							
				Type of Game	Exhibition <input type="checkbox"/> League <input type="checkbox"/> Tournament/Jamboree <input type="checkbox"/>							
				OFFICIALS								
				SCOREKEEPER/TIMEKEEPER #1 - Name (please print)		REFEREE #1 - Name (please print)		Number				
				SCOREKEEPER/TIMEKEEPER #2 - Name (please print)		REFEREE #2 - Name (please print)		Number				
				MENTOR - Name (please print)				Number				
		Side	Half	Home Goals	Away Goals	Half	Side					
		Left	1st	1	2	1st	Left					
		Right	1st	3	4	1st	Right					
		Left	2nd	5	6	2nd	Left					
		Right	2nd	7	8	2nd	Right					
		Total Score				Total Score						
Coach				Coach								
Asst				Asst								
Asst				Asst								
Asst				Asst								
Asst				Asst								
				PENALTIES (only record major/match)								
		#	Time	Offence	#	Time	Offence					
Verified by: (please print)				Verified by: (please print)								
HOME TEAM SUMMARY				REFEREE COMMENTS (use back if necessary):								
Were teams balanced in terms of		Competitiveness	Y	N								
		# of Players										
		Goaltending										

#### Left Game

1st Half		Total
Home Team Goals (Tally)		1
Away Team Goals (Tally)		2
2nd Half		Total
Home Team Goals (Tally)		5
Away Team Goals (Tally)		6

#### Right Game

1st Half		Total
Home Team Goals (Tally)		3
Away Team Goals (Tally)		4
2nd Half		Total
Home Team Goals (Tally)		7
Away Team Goals (Tally)		8

Total	
	1
	2
	3
	4
	5
	6
	7
	8

**Total Home Score**

**Total Visiting Score**

**Visiting Team's Coach Information**

**Penalties:**  
Only Major (5 min) penalties are recorded

**Right Game 1st Half:**  
Tally the Home team and Visiting team goals. Add total in boxes marked '3' & '4'.

**Right Game 2nd Half:**  
Tally the Home team and Visiting team goals. Add total in boxes marked '7' & '8'.

**Transfer Totals:**  
Scorekeepers transfer the total goals from the tear away goal tally sheets onto main scoresheet. Numbers in the corner of the boxes on the tear away sheets correspond with the numbers on the main scoresheet.

#### Right Game

1st Half		Total
Home Team Goals (Tally)		3
Away Team Goals (Tally)		4
2nd Half		Total
Home Team Goals (Tally)		7
Away Team Goals (Tally)		8

## Time Keeper Instructions

1. Place 3 minutes on the clock for warm up
2. Place 24 minutes on the clock for each half. Press the buzzer every 90 seconds for shift change. See time grid below for guide of when to press the buzzer.

**OR**

3. If the arena game clock is capable of setting the clock to automatic run 90 second shifts, there will be 16 total shifts per half.

### NOTES:

- The score is not to be displayed on the scoreboard
- Injury Time Outs:
  - The game clock is being utilized to run games at both ends of the arena, therefore when there is an injury timeout at 1 end the game clock will continue to run. Continue to use the buzzer for shift changes and the stopped game will resume when ready.

### ICE SLOTS:

#### 60 Minute Ice Slot

3-5 Mins. - Set up Boards  
3 Mins. – Warm Up  
24 Mins. – Period #1  
2 Mins. – Rest/Change Ends  
24 Mins. – Period #2  
5 Mins. – Shake Hands/Move Boards

#### 75 Minute Ice Slot

3-5 Mins. - Set up Boards  
3 Mins. – Warm Up  
30 Mins. – Period #1  
2 Mins. – Rest/Change Ends  
30 Mins. – Period #2  
5 Mins. – Shake Hands/Move Boards

If there are 5 minutes left in your scheduled ice time but there is more than 5 minutes left on the time clock, drop the time clock to 2 minutes or allow one more 90 second shift. This makes sure you have 3 minutes to shake hands and remove bumpers before the Zamboni is on the ice.



**BUZZER GRID**

**60 Minute Ice Slot**

<b>1:30 (90 second Shifts)</b>
24:00
22:30
21:00
19:30
18:00
16:30
15:00
13:30
12:00
10:30
9:00
7:30
6:00
4:30
3:00
1:30
0:00

**75 Minute Ice Slot**

<b>1:30 (90 second Shifts)</b>
30:00
28:30
27:00
25:30
24:00
22:30
21:00
19:30
18:00
16:30
15:00
13:30
12:00
10:30
9:00
7:30
6:00
4:30
3:00
1:30
0:00





# Goaltender Rotation Form



HOCKEY CALGARY

## U9DL GOALTENDER ROTATION FORM

TEAM:

NAME	ROTATION 1 <small>(Date/Parent signature)</small>	ROTATION 2 <small>(Date/Parent signature)</small>	ROTATION 3 <small>(Date/Parent signature)</small>	ROTATION 4 <small>(Date/Parent signature)</small>	ROTATION 5 <small>(Date/Parent signature)</small>

### INSTRUCTIONS FOR USE:

- 1 As soon as you receive your team list from your Association, write the names of your players in the first column.
- 2 Enter the date each player is selected to play goal in column "Rotation 1". If any player does not want to play goal, their parent must sign in the box beside his/her name.
- 3 Once all boxes in "Rotation 1" either have a date or a parent signature you may proceed to "Rotation 2" and follow the same process as described above.
- 4 You may not move to the next Rotation until all the boxes either have a date or a parent signature. The only exception is during Esso Minor Hockey Week (EMHW)- if a player plays goal out of rotation, enter the date(s) he/she plays goal in each "Rotation". Once EMHW is over, this player can not play goal again until all other players catch up in the Rotation.
- 5 If a player does not want to play goal in one Rotation, he/she may still choose to play goal in later Rotation.
- 6 This form must be available for review by Hockey Calgary representatives at all times.