

**Date:** Nov. 6, 2013 #1311

**To:** Association President's & Administrator's

**From:** Kevin Kobelka – Executive Director

**CC:** HC Board of Directors

**SUBJECT: Arena Dressing Room Etiquette & Arrival Times**

Over the past few weeks the City of Calgary has come to Hockey Calgary with a couple situations regarding team's behavior and actions while at certain facilities. One of the big issues is safety of users of the facilities, we must be cognizant that Hockey Calgary is not the only user of the facility, and we must show respect to all other groups.

Below you will find a list behaviors that need to be adhered to moving forward:

1. Cleanliness – dressing rooms should be left in a similar state to where it was upon arrival, the last person leaving should ensure it is tidy.
2. Teams must not linger in dressing room, all players should be out of the room no longer than 30 minutes after their scheduled ice time.
3. Arrival times – Teams will not be granted access to dressing rooms more than 60 minutes prior to the games. Coaches that want their teams their earlier must advise players to keep equipment outside the arena. **Equipment in hallways blocking access to emergency exits is a Safety Violation and will not be tolerated by the facilities.**
4. No use of lobbies, stairs, &/or hallways as warm up areas. **This is an insurance risk, and disrupts other users.** Please have teams warm up outside, or in some cases arenas may have designated areas to utilize.
5. Respect of arena staff – these people are paid to do a job disrespect for verbal abuse will not be tolerated.
6. No use of tobacco &/or alcohol in and around dressing rooms.

Please ensure this is communicated to all team coaches and managers ASAP.

Regards,



Kevin Kobelka  
Executive Director