



## HOCKEY CALGARY

### **VISION**

*To be the best amateur sports association in Canada.*

### **MISSION**

*Through our membership we promote:*

- *Healthy & Safe Competition*
- *Positive Life Skills*
- *Fair Opportunity*
- *Optimal Hockey Skill Development*
- *Access to the game*

*For the enjoyment and success of all participants!*

**POSITION:** Age Category Governor

**REPORTS TO:** Community Council Chairperson

**SUPERVISES:** League Chairpeople

**POSITION TYPE:** Volunteer

**TERM:** Seasonal - August to April

**PURPOSE:** The Age Category Governor will supervise and provide guidance to the League Chairpeople within their age category. They will also work closely with members of Community Council and Hockey Calgary staff. In this role the Age Category Governor help develop and promote Hockey Calgary initiatives, policies and regulations.

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### **KEY RESPONSIBILITIES**

- Supervise and guide the conduct of the League Chairpeople within their specific age category
- Follow protocols set out by Hockey Calgary Regulations, policies and procedures
- Apply seeding grid and make recommendations for team movement for the regular season
- Monitor tournaments and attend games as appropriate
- Verify that suspensions are appropriately assessed and applied that result from all games
- Ensure all Esso Minor Hockey Week and City Championship final games are attended by a Hockey Calgary representative
- Review training manual and communication templates
- Liaise between League Chairpeople and Community Council
- Attend Community Council meetings, orientations and workshops
- Collect statements and discipline history for use by Special Committee and participate at hearings
- Attend games as necessary to observe the conduct of teams and spectators
- Approve requests for use of substitute goaltender

### **QUALIFICATIONS**

- Excellent written, verbal and electronic communication skills
- Comprehensive knowledge of the Hockey Calgary structure
- A keen interest in hockey

- Dedicated and highly motivated
- Confident handling and de-escalating confrontational situations

## **TRAINING AND RESOURCES**

- Support of the Hockey Calgary staff
- Regular communication with other members of Hockey Calgary Community Council
- Well defined operational timeline and important dates
- Hockey Canada Official Playing Rules, Hockey Alberta Bylaws & Regulations and Hockey Calgary Regulations Handbook

## **TIME COMMITMENT (Varies by Age Category)**

- August through April – 3-5 hours per week
- Special Considerations
  - Preseason orientation – 4 hours
  - Esso Minor Hockey Week
    - 1) Orientation – 2 hours
    - 2) Attend games – 10-20 hours
    - 3) Medal presentations – 8-12 hours
  - City Championship
    - 1) Attend games – 5-10 hours per week
    - 2) Medal presentations – 8-12 hours
- Special Committee – 1-2 hours per month

## **BENEFITS**

- Volunteer banquet
- Hockey Calgary swag
- Volunteer for a leading minor sports organization
- Invitation to the Esso Minor Hockey Week Opening Ceremony
- Enhance career opportunities
- Exposed to other Hockey Calgary volunteer opportunities
- Acquire new skills
- Have fun and develop friendships!